



MINUTES

REGULAR MEETING OF WEST VIRGINIA JOBS INVESTMENT TRUST

September 17, 2026

A meeting of the West Virginia Jobs Investment Trust was held at 12:10 p.m. on September 17, 2026, at the WV Economic Development Authority Conference Room, Northgate Business Park, 180 Association Drive, Charleston, WV. Those participating were:

WVEDA BOARD MEMBERS:

Todd Johnston, Chairman
Matthew Irby
Douglas Ritchie
Joe Canterbury (videoconference)
David Lorenze (telephone)
Steve Bohman (proxy for Larry Pack) (videoconference)
* Senator Glenn Jeffries

WVJIT STAFF:

Courtney Lewis, Portfolio Manager
Bryce Breeden, Investment Analyst

ABSENT MEMBERS:

Roberta Robinson Olejasz
Treasurer Larry Pack
Eric Hall
Richard Brown
* Delegate Clay Riley

* Non-voting Members

OTHERS:

Taylor Cole, WVEDA Associate Director
Joe Brouse, WVEDA Director of Financial Services
Samantha Batten, WVEDA Loan Officer
Sarah Hartwell, WVEDA Financial Reporting Specialist
Samantha Chapman, WVEDA Accountant
Terri Helmick, WVEDA and WVJIT General Counsel
Melissa Ray, WVEDA Executive Assistant

MEMBERS OF THE PUBLIC:

None

Chairman Johnston confirmed a quorum and called the meeting to order. The agenda for the meeting and actions taken consisted of the following:

I. MINUTES

A motion was made by Mr. Ritchie to approve the minutes of the August 20, 2026 meeting of the WVJIT. The motion was seconded by Mr. Bohman and unanimously carried.

II. TREASURER'S REPORT

A motion was made by Mr. Irby to approve the WVJIT treasurer's report for August 31, 2026. The motion was seconded by Mr. Ritchie and unanimously carried.

III. EXECUTIVE SESSION

Mr. Bohman made a motion to move the Board into executive session to consider certain matters involving confidential, commercial, financial and/or personal information relating to investments or prospective investments of the West Virginia Jobs Investment Trust, pursuant to West Virginia Codes §12-7-11 and §6-9A-4. The motion was seconded by Mr. Ritchie and unanimously carried.

No action was taken during executive session.

IV. RETURN TO GENERAL SESSION

A motion was made by Mr. Irby to return to general session. The motion was seconded by Mr. Ritchie and unanimously carried.

A. Approval of WVJIT FY2026 Annual Report

Mr. Ritchie made a motion to approve the FY2026 Annual Report of the WVJIT as presented. The motion was seconded by Mr. Irby and unanimously carried.

B. Approval of WVJIT FY2027 Budget

Mr. Irby made a motion to approve the FY2027 WVJIT Budget as presented. The motion was seconded by Mr. Ritchie and unanimously carried.

C. Approval of WVJIT/WVEDA Participation Agreement

Mr. Ritchie made a motion to approve the WVJIT entering into a participation agreement with the WVEDA in the amount of \$14,225,000. The motion was seconded by Mr. Irby and unanimously carried.

V. OTHER BUSINESS

A. WV Capital Access Program Update

Mr. Breeden updated the Board on the progress of the SSBCI WVCAP Program. He informed the board that as of September 9, 2026, 129 transactions have been approved, representing 765 jobs created and 1,350 jobs retained across 30 counties in West Virginia.

VI. ADJOURN

There being no further business, Mr. Irby made the motion to adjourn. Mr. Ritchie seconded the motion and without objection, the Chairman declared the meeting adjourned.



Tom McCaffery
Chairman



Courtney Lewis
WVJIT Portfolio Manager